

**BRANCH COMMITTEE CHAIRMEN**  
**(Bowling – Golf – Fishing – Etc)**  
**Revised 9-1-06**

**1. Activities of the Branch.**

All activities on behalf of the Branch (bowling, golf, fishing, etc.) and not in conflict with Rule 13 and Rule 650 or any other rule, must be approved by the Branch Executive Committee at a regular or special meeting. The approval must be effected by an affirmative vote of a majority (51%) of the Executive Committee and the approval shall not be effective unless it is properly recorded in the minutes of the meeting. (excerpt from Rule 151.1)

**Note:** The best way to do this, is to have the Committee Chairman appear before the BEC at the start of the year and present the annual schedule of events (**golf, bowling, etc.**) and request BEC approval. The approval then must be entered in the minutes and the schedule should be attached to the minutes.

**2. Appointees**

A Branch appointee shall serve at the pleasure of the Big Sir and the appointment shall not extend beyond the Big Sir's term. Rule 130

**Note:** This applies to Branch Committees, both members and chairmen.

**3. Audit Committee.**

Immediately following his election and prior to the end of the year, the Big Sir elect shall appoint an Auditing Committee consisting of two or more members who have not served as officers during the previous 12 months, to make an audit of the books and records covering the financial transactions of the Branch during the calendar year. The annual audit shall include an audit of the funds of all activities of the Branch, **including** but not limited to **golf, bowling, travel, bridge** and the like. A report containing a resume of the audit shall be submitted, no later than Feb 10 following the audit year, on Forms 29 and 29A, including a copy of the December Form 28 for the audit year, to the Area Governor.

Rules 255-256-257

**4. Branch Executive Committee.**

The Branch Officers are the Big Sir, Little Sir, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer ( 6-people) and from two to six Directors. The Branch Officers constitute the Branch Executive Committee. No Branch Officer shall serve concurrently as a State Officer, except upon application and approval by the State President. Rules 120-121-122

**Note:** A Branch Treasurer cannot also serve as a Director just as the Big Sir cannot also serve as a Director. Each Officer of the BEC represents one-vote.

**5. Inactive Members.**

An inactive member may be a guest at a regular monthly luncheon meeting or at an in lieu Ladies Day or Holiday Luncheon or Dinner but **cannot be a guest in any other SIR activity.** Rule 91

**6. Special Activities.**

Expenses for continuing group activities in which all members do not participate, such as Bowling, Golf, Bridge, Fishing, and the like, must be borne totally by those participating. Rule 245